ONE POINT LESSON

OPL for adding New Service Code for MT32 & MTE

1.

MT32

Set Up

- Accounting
- Services

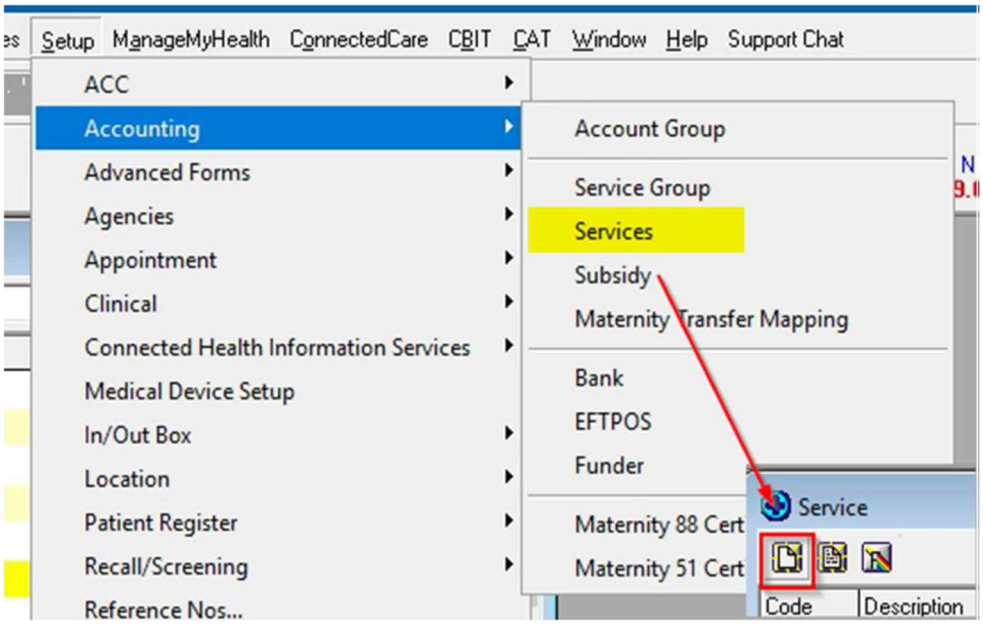
Add New Service

MTE

Options

- Accounting
- Services

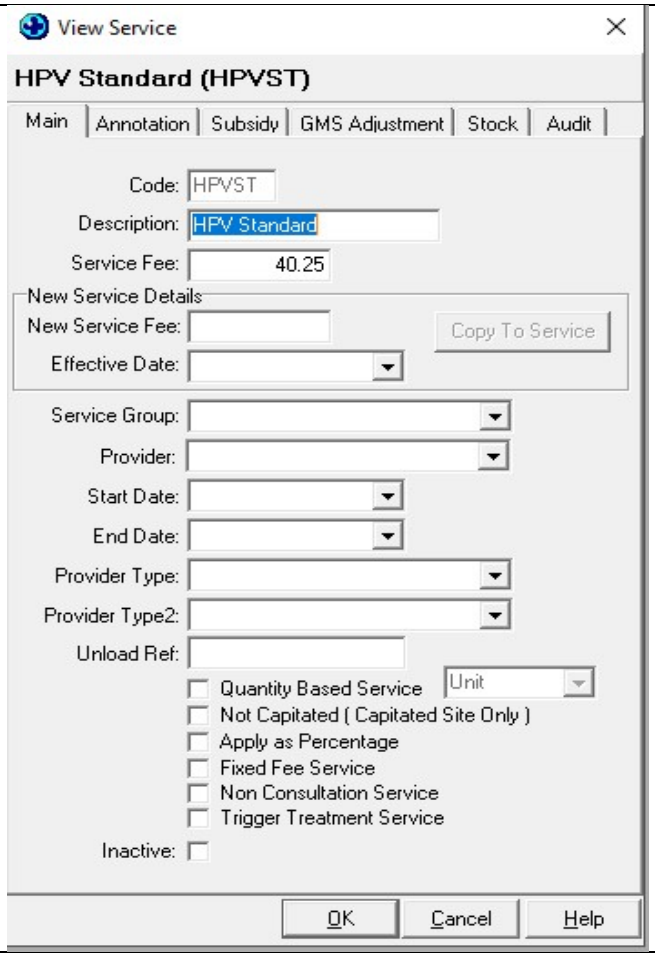
Add New Service



2.

On Main screen

Code: Add Codes (HPVST,HPVSUD,HPVUN & HPV) as given in the screenshots in email)
Description: Add Description
Service Fee: Add Appropriate Service Fee
Click OK

Do this to each individual Service Code

MTE looks similar we don't have access to MTE to do Screenshots.